

ORIENTATION GUIDE (ODEL) FOR STUDENTS

A. How to enroll yourself into a course

- i. Visit the ODeL portal and Login into your account
- ii. Navigate to the current semester via the top menu: Programmes and Courses > Current Semester (<https://elearning.aiu.ac.ke/course>)
- iii. Navigate to the course category hosting your course eg, BACP, BADSetc
- iv. Click on the course you wish to enroll into
- v. Add the enrollment key (The enrollment key is: **September2020** - **S** is capital, the rest small letter/lowercase) and click on the "enroll me" button to complete the enrollment.

B. Student orientation pages

1.	Student: Strategies for Success	https://elearning.aiu.ac.ke/mod/page/view.php?id=55529
2.	Managing Time	https://elearning.aiu.ac.ke/mod/page/view.php?id=55521
3.	Technical Requirements	https://elearning.aiu.ac.ke/mod/page/view.php?id=55522
4.	Navigating Moodle, Courses + Self enrollment	https://elearning.aiu.ac.ke/mod/page/view.php?id=55523
5.	Downloading Resources (Course Material)	https://elearning.aiu.ac.ke/mod/page/view.php?id=55524
6.	Communication, Messaging, Announcements & Discussion Forums	https://elearning.aiu.ac.ke/mod/page/view.php?id=55525
7.	Assignments	https://elearning.aiu.ac.ke/mod/page/view.php?id=55526
8.	Quizzes	https://elearning.aiu.ac.ke/mod/page/view.php?id=55527
9.	Grades and Feedback	https://elearning.aiu.ac.ke/mod/page/view.php?id=55528

C. ODeL Team

1. David Situma – Director
2. David Mwangi – Instructional designer.
3. Virginia Mwangi – Admin.

D. Location:

Admin Annex